



Primary Care Commissioning Committee: In Public

10 January 2017

1.00 – 1.30pm

Sedgefield Parish Hall

CONFIRMED MINUTES

Present:

David Taylor-Gooby (Chair)	Lay Member, Patient and Public Involvement
Dr Stewart Findlay	Chief Clinical Officer
Nicola Bailey	Chief Operating Officer
Mark Pickering	Chief Finance Officer
Sarah Burns	Director of Commissioning
Gill O'Neill	Interim Director of Public Health, Durham County Council
Dr Helen Moore	Locality Lead - Sedgefield
Dr Robin Armstrong	Locality Lead – Easington

In Attendance:

Joseph Chandy	Director of Primary Care, Partnerships and Engagement
Sue Humpish	Executive Assistant – Minutes
Mags Wells	Governance Administrator

Apologies:

Gill Findley	Director of Nursing
Marianne Patterson	Healthwatch County Durham
Tracey Johnstone	NHS England
Carol Hardy	Locality Lead - Easington

Item No		Action
PCC/16/049	Apologies for absence Colleagues were welcomed to the meeting and apologies noted.	
PCC/16/050	Declarations of conflicts of interest It was noted that the Declarations of Conflicts of Interest register had been updated by all members of the Committee. There were no declarations made in respect of any of the agenda items.	
PCC/16/051	Minutes of the meeting held on 8 November 2016 The minutes of the meeting were accepted as a true record.	
PCC/16/052	Matters arising from the meeting held on 8 November 2016 There were no matters arising from the meeting of 8 November 2016.	

PCC/16/053	<p>Review of Action Log</p> <p><u>PCC/16/021 Confirmation of Vice Chair</u> Regarding the action from the meeting on 12 July 2016 whereby it was decided that the Vice Chair would always be the Director of Public Health, it was noted at the last meeting in November, that this had been superseded by new guidance which was aimed at strengthening governance arrangements. The Committee was informed that the new Lay Member would take up the role and that the terms of reference would be amended accordingly.</p> <p>ACTION: NB to update the Primary Care Commissioning Committee Terms of Reference to show that the Vice Chair of the Group would be the third Lay Member.</p>	NB
PCC/16/054	<p>Primary Care Finance update – Month 8 – 2016/17 <i>Mark Pickering, Chief Finance Officer</i></p> <p>The report provided an update on the primary care financial position as at the end of November 2016.</p> <p>It was noted that primary care expenditure from the CCG mainstream fund was currently forecasting an underspend of £637k, with a small pressure relating to home oxygen partially offsetting a large forecast underspend on prescribing.</p> <p>Primary care co-commissioning expenditure was currently showing a £1,165k underspend, mainly due to lower than budgeted premises costs and the contribution of contingency reserves.</p> <p>In answer to a concern raised that cutting prescription spend on patients could be perceived as lowering the quality of patient care, it was explained that making savings in prescribing was all about medicines optimisation and making sure that the best possible value for money was being achieved when prescribing. Some drugs were available for treatment at a lower price than some that were most commonly used of equal quality. In addition, work was also being done on reducing drug waste e.g. unnecessary repeat prescriptions.</p> <p>The Primary Care Commissioning Committee:</p> <ul style="list-style-type: none"> • Noted and discussed the financial position of the CCG as at 30 November 2016. 	
PCC/16/055	<p>Primary Care Commissioning update <i>Joseph Chandy, Director of Primary Care, Partnerships and Engagement</i></p> <p>An update on activity since the last meeting was shared:</p> <p><u>Christmas and New Year opening in practices</u> CCGs had been required to provide practice opening over the festive period for pre-bookable appointments. In order to do this, the CCG worked with federations to do this in the form of hubs. Data had been collated on the update and an evaluation was awaited.</p>	

	<p><u>Temporary List Closures</u> Guidance was to be issued from NHS England for instances where practices wished to temporarily close its patient list in order to (for example) deal with challenges around workforce or GP vacancies. The CCG would consider how this would be used in the future.</p> <p><u>NHS England Primary Care and Primary Care Development Website</u> A new website had been set up to provide a broad range of information such as: Five Year Forward View; sustainability and resilience; estates, workforce, IT etc.</p> <p><u>Extended GP opening</u> NHS England wanted practices to be open seven days a week 8am until 8pm. DDES CCG had already undertaken a consultation on the transformation of urgent care and had plans for developing hubs to deal with the extended hours and so was well ahead in its preparations.</p> <p>A question was raised about how fixed extended hours and weekend opening new arrangements were. It was explained that the hub model which was being developed with federations would take the form of a pilot in the first year at which time a decision would be made as to whether the hubs were in the right places, opening at the best times etc and necessary changes made.</p> <p>A brief discussion took place about the public consultation and options for the provision of urgent care, how A&E departments were being overwhelmed and how patients needed to be made aware of how to access the most appropriate service to meet their needs.</p> <p><i>HM joined the meeting</i></p>	
PCC/16/056	<p>Primary Care Development report <i>Joseph Chandy, Director of Primary Care, Partnerships and Engagement</i></p> <p>The report provided an update on the implementation of the Primary Care Strategy.</p> <p><u>Planning Submission</u> A document was tabled which was to be used for the CCG to self-assess against its strategy and shared with NHS England for performance management purposes. Attention was drawn to the key content and it was noted that it would be used to keep the Committee informed of progress in the future, as well as the DDES-wide management meeting and Council of Members.</p> <p>ACTION: JCh to e-mail the self-assessment document to the Primary Care Commissioning Committee.</p> <p>ACTION: JCh to amend the self-assessment document to include information on public health activity that was covered in the strategy.</p>	<p>JCh</p> <p>JCh</p>

	<p>It was noted that patients and practices were being involved wherever possible in the development of work and that the strategy had been a positive example of co-production which the CCG wanted to continue.</p> <p><u>Resilience Fund</u> DDES and North Durham CCGs had been successful in a joint bid for £105k of resilience funds to be allocated by a Task Group involving federations to support practices that were vulnerable or experiencing challenge.</p> <p><u>Primary care workforce</u> DDES was now in the second year of its GP Career Start initiative and was looking to build on its success with other initiatives to tackle workforce issues in primary care. In order to do this a task group was working on a three year GP Workforce Plan which would include activity such as: new models of employment for GPs with federations; recruitment of GPs that required visa extensions; international non-EU and EU recruitment and career extension to create circumstances for those considering retirement.</p> <p><u>Changes in Urgent Care: Communication</u> In order for patients to understand the changes in urgent care and access services appropriately, a pocket guide was being developed.</p> <p><u>Primary Care Home</u> Further to the successful pilot in Newton Aycliffe, the whole of the DDES area was now a Primary Care Home site – the biggest in the country. This would support the existing work of community hubs and wrapping community nursing and social care around patients and practices. PRG members were thanked for their contribution to this project.</p> <p>The Primary Care Commissioning Committee:</p> <ul style="list-style-type: none"> received the report and noted its contents. 	
PCC/16/057	<p>Any other business</p> <p>There was no other business.</p>	
	<p>Next meeting</p> <p>Tuesday 14 March 2017 at the Glebe Centre, Murton.</p>	

Signed: David Taylor-Gooby

Name: David Taylor-Gooby

Title: Chair

Date: March 28th 2017